

**Title:** Volunteer Maintenance Worker and PAT Tester

**Address:** Based in our Ash Street office (NN1) but travel between Northampton-based sites will be necessary

**Purpose of the role:** To oversee repairs, servicing, and grounds maintenance across The Hope Centre's various sites.

**The right Volunteer will be able to commit 2 weekdays P/W to The Hope Centre and will have a full UK driving license.**

#### What tasks may be involved?

- Conduct PAT tests of tools from our tool workshop, along with other appliances
- Perform basic tasks including changing lightbulbs, cleaning facilities, and managing maintenance repairs
- Perform repairs on company machinery, equipment, or appliances.
- Detect and report the need for *major* maintenance repairs.
- Repair tools and other electricals
- Changing light bulbs and ensuring other fixtures and fittings are in good working order
- Minor plumbing and carpentry
- Clearing or cleaning general areas
- Shifting furniture or equipment
- Assembling/repairing furniture or equipment
- Minor painting and decorating

What qualities or skills would be useful?

- A passion for tools, gardening and handywork
- General level of fitness as some lifting/climbing will be involved i.e. crates and tables, ladders etc.
- PAT training (this can be provided)
- Be able to work on your own or as part of a team
- A friendly demeanor and a good sense of humor!

Our expectations:

- Must be able to commit 2 weekdays per week
- Must be reliable and trustworthy
- Must be able to relate to staff, volunteers, and customers
- Must have a flexible approach towards undertaking relevant tasks
- Must respect boundaries and confidentiality
- Must not discriminate
- Good understanding of Health and Safety regulations

**What would the benefits be for me?**

- Induction to the Hope Centre
- Access to training
- Gain experience and new skills
- Enhancement for your CV
- Regular news updates
- Support sessions
- Open door policy to the Volunteer Coordinator and Support Team
- Encouragement to try new things
- Reference after 8 weeks
- Be part of a team with a good ethos
- Increased confidence
- Meeting new people