

**Title:** Volunteer Warehouse Assistant

**Location:** Gladstone Road, Northampton

**Purpose of the role:** To assist the Service Manager with the general Warehouse tasks

**What tasks may be involved?**

- Loading/unloading boxes from the van
- Picking and packing food items
- Moving small and large/heavy items and boxes
- Adhering to all health and safety within the warehouse environment
- Getting packages/items ready to be sent to different service areas
- Cleaning/clearing up
- Communicating with members of the public who are dropping off donations etc.

**What qualities or skills would be useful?**

- General level of fitness as some lifting will be involved
- Ability to work on own or as part of a very small team
- Trustworthy
- Flexible, friendly, and enthusiastic attitude required.
- Sense of humour goes a long way too!

**Our expectations:**

- Must be reliable and trustworthy
- Must be able to relate to staff, volunteers, and customers
- Must have a flexible approach towards undertaking relevant tasks
- Must respect boundaries and confidentiality
- Must not discriminate
- Good understanding of Health and Safety regulations

**What would the benefits be for me?**

- Induction to the Hope Centre
- Access to training
- Gain experience and new skills
- Enhancement for your CV
- Regular news updates
- Support sessions
- Open door policy to the Volunteer Coordinator and Support Team
- Encouragement to try new things
- Reference after 8 weeks
- Be part of a team with a good ethos
- Increased confidence
- Meeting new people